

Agenda of the MLTAQ Sunshine Coast Branch

24th March 2022, 4:00PM – via Microsoft Teams:

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTEwODA4ZjEtMGU2NC00YWwLWFmYmMtY2M4MwVjOGRmNjJl%40thread.v2/0?context=%7b%22Tid%22%3a%226600c7c5-16b5-4baf-9e93-323bd8c01dba%22%2c%22Oid%22%3a%22767d9d1b-f109-40ab-8e2f-e08ae915ef54%22%7d)

[join/19%3ameeting_NTEwODA4ZjEtMGU2NC00YWwLWFmYmMtY2M4MwVjOGRmNjJl%40thread.v2/0?context=%7b%22Tid%22%3a%226600c7c5-16b5-4baf-9e93-323bd8c01dba%22%2c%22Oid%22%3a%22767d9d1b-f109-40ab-8e2f-e08ae915ef54%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTEwODA4ZjEtMGU2NC00YWwLWFmYmMtY2M4MwVjOGRmNjJl%40thread.v2/0?context=%7b%22Tid%22%3a%226600c7c5-16b5-4baf-9e93-323bd8c01dba%22%2c%22Oid%22%3a%22767d9d1b-f109-40ab-8e2f-e08ae915ef54%22%7d)

Apologies: Peter Grainger, Levi Durbidge, Katrina Dwan, Amanda Miller, Elizabeth Blair, Jillian Symons, Tuija Hast, Ursula Witham-Young, Meisha Naples, Roger Grevis-James

Present: Alison Law, Tammy Di Pietra, Chiharu Sudoh, Debra Carr, Courtney Smith, Bettina Frickle, Megan Cleyne, Akiko Okamura, Ian Gunn, Wenting, Michiko Bernier, Leeanne Gordon,

1. Welcome & acknowledgement of country – Tammy Di Pietra

We acknowledge the traditional custodians of Sunshine Coast Area, the Gubbi Gubbi people. The Gubbi Gubbi people whose land stretches from the Pine River in the south, to Burrum River in the north, and west to the Conondale ranges. We pay our respect to local Indigenous Elders and leaders, past, present and emerging, and recognise the strength, resilience and capacity of all Aboriginal and Torres Strait Islander people.

2. Welcome to guests and new members – Alison Law

3. Minutes of previous Meeting (see appendix)

Moved: Tammy Di Pietra Seconded: Alison Law

4. President's Report – Alison Law (see appendix)

5. Treasurer's report – Katrina Dwan (see appendix)

Moved: Katrina Dwan Seconded: Alison Law

6. Actions since last meeting

Item	Actions
Professional Development with Japan Foundation	President Alison Law had a discussion with Nathan Williams, the MLTAQ Japanese Network Convenor, and it was agreed that this PD would be well received and should be organised through the Japanese Network as it caters specifically to the needs of Japanese Language teachers. Any local Japanese Language teachers who are keen to work with Nathan and Alex (Co-Convenors) should email them with a proposal for the seminar. Japanese teacher to stay tuned to Japanese network for further details.

7. Items of Business

Item	Raised by	Action
Film Festival	Megan Cleyne	Has meet with her school (St Andrews) and they are happy to support the event. The event is now in the hands of Megan and MLTAQ Sunshine Coast Branch. Megan has been working on the details of the event. Essentially the festival will run in a similar format to the CAN film that Dr Fiona Van der Poorten Sawyer ran in Brisbane.

		Saint Andrews has agreed to host the event. From Megan's meetings with her finance team it has been determined that each entry will attract a \$10 entry fee. Gala Evening : • November 10th 5:30-8PM • Free entry (parents buy own drinks etc) • No guarantee entries will be shown • Possibly 2 sessions (dependant on entries) Film requirements: • No longer than 7 mins • Subtitles in English • No spoken in English • Invitation to schools via Group email will be emailed once details are finalised • Media release forms etc will be required for registration of movie (as was the case with Can Festival) Criteria: Language, fluency, pronunciation (quality language) Cinematography Creativity Genre: Romance, comedy, drama, mystery, animation Other opportunities: Schools can enter or provide entertainment on the night. St Andrews will have lion performers Call for volunteers – looking for people to support Megan and planning of event. Alison Law, Tammy Di Pietra Alison suggested requesting MLTAQ to sponsor a prize – possibly a perpetual trophy Alison questioned if a gold coin a donation for people to the Gala event was suitable. Megan reported that the Finance team from her school said it is easier to only have a cost on the entry of the film not on people to the event
2022 Speech Contest Update	Courtney Smith	This event is scheduled to be held on 21/08/22 at USC. Courtney has been working closely with Kylie at USC. The event is currently now sitting with Kylie and the USC legal team – they are awaiting further information in relation to COVID situation Funding from EQ? Alison will investigate who to contact in relation to this. Elizabeth Blair has contacted Courtney and is happy to help out With return to event it is proposed that the competition only be offered from Year 5 and above. Various reasons – COVID and numbers being a significant player. The attendees at the meeting agreed that this was a suitable adjustment. Louise Vale indicated that Linda Sobey is unavailable to help – Louise Vale offered to assist. Indonesian also offered at Banksia Beach. Courtney to make contact to seek assistance from this school. Courtney called for Language Convenors. French – Lee-anne Gordon

		German – Bettina Fickle & Deb Carr Italian - Chinese – Megan Cleyne Indonesian – Louise Vale has offered assistance Primary Japanese – Secondary Japanese –
2022 Poster Competition update 2022 Writing Competition update	Amanda Miller	Amanda sends her apologies, she is unwell and unable to attend meeting.
Teach Meet Session	Lee-anne Gordon Louise Vale Megan Cleyne	Lee-anne explained a warm up game using picture cards that support focus vocabulary of the class. Louise explained a speaking game using cue cards and pegs. Megan explained a treasure hunt game in the classroom using “directional” language and small groups. Treasure hunt Wenting explained a vocabulary “hide and seek” game – students guide students to find the card using their voice (loud Vs Soft) Alison explained a counting game she uses as a “wrap up activity” – using 10 sided dice and action dice (available at Kmart)
8. Other Business		
9. Next meeting to be held at Mountain Creek 12/05/22 @ 4:15PM		
Meeting was declared closed at 5:00PM		

Appendices

Minutes from AGM Meeting 17th February 2022 via MS Teams

Apologies: Levi Durbidge, Amanda Miller; Nicole Notting, Adriana Lidden, Kate Zischke, Angela Woodriff, Ursula Witham-Young, Tammy Di Pietra

Present: Alison Law, Courtney Smith, Bettina Fricke, Debra Carr, Katrina Dwan, Ian Gunn, Lee-Anne Gordon, Megan Clyne, Nathan Williams, Peter Grainger, Jodie Buddle, Michiko Bernier, Chiharu Sudoh

1. Welcome & acknowledgement of country – Alison Law

2. Minutes of previous AGM (attached)

Moved: Alison Law Seconded: Katrina Dwan

3. President's Report – Alison Law

Thank you to all members for your support during 2021. Special thanks to our Branch Executive – Katrina, Peter, Michiko, Courtney and Amanda – for their contributions to running our supportive and vibrant Branch.

COMMUNITY ENGAGEMENT

Entries in the Poster, Writing and Christmas Card competitions were varied and wonderful! Thank you to those teachers who get involved. We are pleased to offer events that showcase outstanding Languages students in our region. Thank you to Amada Miller for taking on the new role of Competitions Convenor in 2021.

Our hardworking Secretary, Peter Grainger, and Dr Levi Durbidge keep our connections strong with Languages Programs at the University of the Sunshine Coast. I appreciate all that they do to keep us informed of University Languages Program and to encourage local students to continue their study of Languages after high school.

EVENTS

It was a difficult decision made by the Executive Committee to cancel our Speech Contest in 2021. Careful pre-planning and considerations made around this Event lead to its timely cancellation, so thank you to all of those people involved. This is the second year that the Contest has not been able to go ahead due to COVID19 restrictions.

ADVOCACY

Many members contributed to the ACARA F-10 Curriculum review for Languages in May and provided on-going feedback to the State Executive for regarding the QCAA's Senior Languages Syllabus. Many teacher's voices help to make the changes we need to have. I encourage all members to keep on advocating for best practise Languages syllabi.

PROFESSIONAL DEVELOPMENT

Members also attended State Network conferences for French and Japanese and reported back to the Branch with new ideas for teaching and learning.

Special thanks to Katrina Dwan for her attendance the MLTAQ State Assembly via Zoom in September and to subsequently taking over the role of Branch Treasurer. The network and knowledge gained at the State Assembly empowered Katrina to take on this new responsibility, for which I am very grateful.

THANK YOU

Finally, it was great to connect with so many members at our social functions in May and December. I appreciate everyone's efforts to come along to dinner, knowing how complicated organising a dinner date can be considering work and family priorities, and COVID restrictions too!!

4. Treasurer's report – Katrina Dwan

Moved: Katrina Dwan Seconded: Alison Law

Opening Balance at date of regular branch meeting on 21 October 2021

\$3759.65

Payments:

01.12.2021 - \$225 to MLTAQ Members who attended the 'Sunshine Coast Branch Christmas Party'. 15 members @\$15 each.

06.01.2022 - \$90 redirect fees paid by Matthew Flinders Anglican College, Sunshine Coast which were incorrectly paid to Sunshine Coast Branch AC

Total Payments: \$315

Receipts:

30.11.2021 - \$90 received from Matthew Flinders Anglican College in error.

Total receipts: \$90

Current balance at AGM on 17 February 2021 - \$3534.65

Documents have been sent to the auditor and will be presented to members as soon as they become available.

- 5. MLTAQ Sunshine Coast Branch Office Bearer Positions all declared open.** – Nathan Williams praised the activeness of the Branch and the passion of members. Then opened the floor to nominations for Executive Positions. Nathan shared the new MLTAQ website with members present.

2021 Executive

- President – Alison Law
- Secretary – Peter Grainger
- Treasurer – Amanda Miller and Emi Obara – motion passed in October 2021 accepting Katrina Dwan
- Vice-president – Katrina Dwan
- Webmaster – Michiko Matsumoto
- Speech Contest Convenor – Courtney Smith
- Chinese – Megan Cleyne
- French – Lee-Anne Gordon
- German – Bettina Fricke
- Italian – Candice Sparks
- Indonesian – Linda Sobey
- Japanese P – Katrina Dwan
- Japanese S – Michiko Matsumoto
- Spanish – Veronica Salu

Resolution 2022 Executive

- President – Alison Law
- Secretary – Tammy DiPietra
- Treasurer – Katrina Dwan
- Vice-president – Peter Grainger
- Webmaster – Alison Law
- Speech Contest Convenor – Courtney Smith
- Competition Convenor – Amanda Miller

AGM was declared closed at 4.46 pm

Branch President's Report for February 2022

Membership – We currently have 51 members of the Sunshine Coast MLTAQ Branch. This group is made up of Chinese, French, German, Indonesian, Italian, Japanese, Latin and Spanish teachers, and others. Statewide the membership is about 500 people.

CI/TPRS meeting – Thank you to Megan Cleyne for organising a 'come and try' session at St Andrews College on March 29. This is a wonderful opportunity to network and practise teaching skills.

Considerations for planning in Languages – I attended a webinar in February hosted by the QCAA. There was some good general information about the Australian Curriculum. I received a page of links to all the relevant documents from the QCAA (three levels of planning, principals for effective planning, templates, etc) I can forward you this document if you would like it.

Japan Foundation Professional Development – Following our last meeting I made some enquiries about hosting a Professional Development seminar with the Japan Foundation, Sydney, here on the Sunshine Coast. I had a discussion with Nathan Williams, the MLTAQ Japanese Network Convenor, and we agreed that this PD would be well received and should be organised through the Japanese Network as it caters specifically to the needs of Japanese Language teachers. Any local Japanese Language teachers who are keen to work with Nathan and Alex (Co-Convenors) should email them with a proposal for the seminar.

Branch Meetings – With the lifting of COVID restrictions and improved weather I am looking forward to resuming our face to face meetings in Term 2.

Treasurer's Report

Opening Balance at 17 February 2022 - \$3534.65

Payments:

Suncorp bank audit fee \$30.00

Total Payments: \$30.00

Receipts:

No receipts

All funds from Suncorp AC BSB 484799 AC 002494141 were transferred to the NAB MLTAQ Sunshine Coast Account – BSB 084447 AC 388174778 on 14 March.

Helen Gray, MLTAQ State Treasurer has been in contact and training for online payments and the processes that the book keeper would like Branch Treasurer's to follow is upcoming.

Current balance at 21 March 2022 – \$3504.65

Documents have been sent to the auditor. Suncorp bank have supplied bank a/c audited documents to the branch. Please see attached. Audited documents have not yet been received.