

Agenda of the MLTAQ Sunshine Coast Branch

16th June 2022, 4:15PM @ Mountain Creek State School

Apologies: Megan Cleyne, Melissa Jarvis, Ian Gunn, Akiko Okamura, Deb Carr, Bettina Fricke, Nicole Notting

Present: Alison Law, Katrina Dwan, Peter Grainger, Courtney Smith, Georgie Richardson, Lee-Ann Gordon, Amanda Miller, Tammy Mitchell

1. Welcome & acknowledgement of country – Tammy Di Pietra

2. Welcome to guests and new members – Alison Law

3. Minutes of previous Meeting (see appendix)

Moved: Tammy Di Pietra Seconded: Alison Law

4. President's Report – Alison Law (see appendix)

5. Treasurer's report – Katrina Dwan (see appendix)

Moved: Katrina Dwan Seconded: Alison Law

6. Actions since last meeting

Item	Actions
Correspondance received from Narelle Samson - Corporate Services Officer, Financial Advisory Services North Coast Region, Finance Branch 01/06 Email requesting wording for \$1 000 grant include the wording "Tax Invoice"	Invite special guest from NCR to Speech Contest to present certificates (AL)

7. Items of Business

Item	Raised by	Action
USC Auslan Course	Peter	16 participants, 15 graduates. Very successful. PG will share more info in the future. 30ppl on waiting list. Next course in September limited to 20 participants
Languages Roadshow – AC V9	Peter	PG has purchased the comparative document (V8 & V9)
Speaking Competition - Stand-up banners and desk signage	Courtney	Invite guest from USC to present certificates (CS)
SOL links SOL Website : https://sites.google.com/saac.qld.edu.au/solfilmfestival/home SOL Entry form: https://events.humanitix.com/spotlight-on-languages-entry-form	Megan via Alison and Tammy	

	Writing and Multimedia Competition judging	Amanda	
8. Other Business			
Meeting was declared closed at			

Appendices

President's Report: June 2022

I am still awaiting a response from the Executive Webmaster and/or State Secretary regarding information on how to upload information to the new MLTAQ website.

When we received the pull-up banner from the State Executive 3 years ago it was already broken. I am trying to get more information about where the banner was purchased so that I can follow up on a repair, and get a quote for some more to be made. I am awaiting a reply from the State Secretary.

I am unable to attend the MLTAQ State Conference on 25-27 June. I hope that some local members are able to attend and can perhaps share their feedback at the next meeting?

Treasurer's Report: June 2022

Opening Balance at 8 May 2022 - \$3504.65

Payments:

No Payments

Receipts:

No receipts

Current balance at 13 June 2022 – \$3504.65

Congratulations to Alison Law, Branch President on the successful grant application of \$1000 for the MLTAQ Sunshine Coast Speech Competition. An invoice has been submitted to the Department of Education, Learning and Inclusive Curriculum Branch.

Minutes from Meeting 12th May 2022 via MS Teams

Apologies: Peter Grainger, Levi Durbidge

Present: Katrina Dwan, Alison Law, Chiharu Sudoh, Tammy Di Pietra, Steven Diamond, Amanda Miller, Megan Cleyne, Melissa Jarvis, Debra Carr, Leeanne Gordon, Bettina Fickle, Akiko Okamura, Ian Gunn, Courtney Smith

1. Welcome & acknowledgement of country – Tammy Di Pietra

2. Welcome to guests and new members – Alison Law

3. Minutes of previous Meeting (see appendix)

Moved: Tammy Di Pietra Seconded: Alison Law

4. Branch President's Report for May 2022

CI/TPRS meeting – Thank you to Megan Cleyne for organising a 'come and try' session at St Andrews College on March 29. This was a wonderful opportunity to network and practise teaching skills.

Writing and Multimedia Competition – Thank you to Amanda Miller for her work on creating a new and improved competition this year. Entries are due on Thursday 16 June, which is also the date of our final meeting for Term 2.

Speech Contest – Courtney is awaiting final confirmation of our proposed date of August 21 from USC. This should happen in late May. I wrote to Mr Lyal Giles (Regional Director, EQ North Coast Region) to request financial support on May 5.

Film Festival – Megan, Tammy and I met on the school holidays to work out the details of this contest and festival. Planning is progressing smoothly, with the event likely to happen in Term 4.

State Conference – The MLTAQ State Conference will be held in Brisbane and online on June 26 and 27. Members are encouraged to visit the website for more information on registrations and grants. Unfortunately, I cannot attend this year.

State Assembly – If anyone is interested in attending the MLTAQ State Assembly on June 28, please let me know.

a)

Treasurer's report – Katrina Dwan

Moved: Katrina Dwan

Seconded: Tammy Di Pietra

Opening Balance at 21 March 2022 - \$3504.65

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THANK YOU

A huge thank you to Helen Gray, MLTAQ State Treasurer who has been co—ordinating with all MLTAQ regional branches, networks, state executive members, the bank and book keeper to set up the accounts and streamline processes for the Treasurers. As Helen has volunteered her time to amalgamate the accounts I would like to officially thank her for her time.

PAYMENTS TO BE MADE THROUGH NEW WEBISTE

As the old website has been decommissioned, payments cannot be made through the old website. Payments can be made through the new website. The state association is currently investigating streamlining the allocation of funds with the account organisation restructure.

Motion

I would like to seek approval from the branch to approve Secretary, Tammy Di Pietra be given access to the MLTAQ NAB account – BSB 084447 AC 388174778. This will allow the MLTAQ Sunshine Coach branch flexibility when making payments should either Alison / Katrina be unavailable.

b) Actions from previous meeting:

Lyal Giles – Regional Director EQ North Items of Business

Alison emailed (05/05) in relation to financial support for the MLTAQ Sunshine Coast Languages Speech Contest

c) Items of business:

a) Finance – additional of 3rd signature on account.

Moved: Katrina Seconded: Melissa Jarvis

b) MLTAQ – entry fee increase proposal:

2019 comp there were 490 competitions – entry at \$5 so generated \$2 450 but expenses were \$ 4 400) Received 2 grants (JPF & Italian) but still make a \$1000 loss.

In 2019 the group agreed to \$7. Katrina is proposing an increase to \$10. Grants will still be required as looking to avoid running at a loss. EQ North Coast region has been approached in relation to 2022 grant.

Melissa suggested prizes could possibly be cut back.

Venue is “donated” by USC. In 2019 the costs incurred were: meals paid per head (\$1 600) + Cleaning Fee (\$400) + Medals & Awards \$(490)

Katrina's proposal was taken to a vote = motion moved and agreeance to increase to \$10

c) Writing & Multimedia competition submissions (Alison)

Thanks to Amanda for organising.

Submissions need to be made by Thursday 16 June 2022. Amanda confirmed entries can be taken to the meeting on the day.

Electronic files – printed out or USB with file on it (posted or delivered on the day).

Feedback –

Katrina D – like the new style – can copy and distribute

Debb C – confirmed that tasks from class can be used.

Amanda M – warned to discuss “google” translation with students particularly if students are completing digital entries.

d) Upcoming PD opportunity – Languages Roadshow 25th July @ USC - \$350 [Events | Languages Roadshow](#)

Great PD opportunity for language teachers... See “Languages Roadshow” website being offered at USC – 25th July \$350 – PD tailored to language teachers.

e) Term 2 Dinner (Alison)

Tues 14 June 22 following TPRS PD opportunity at St Andrews

. 8. Other business

a) **MLTAQ Speech Contest :**

August 21/08/22 @USC

Convenors still required for Italian and Japanese

Japanese Convenors – Secondary: Tammy Di Pietra; Primary: Akiko

Bettina unavailable on day - Deb Carr to help

b) PD language specific (Amanda) – Alison responded that MLTAQ state network team will manage and coordinate these matters.

c) **Film Festival** (Megan Cleyne)

SOL Spotlight On Language – Film festival

Rubric for judging will be forwarded to members.

Panel will judge and create a short list for 5 films to be shown per category

Dates: Registration Week 5 Term 3 – link via Google groups - \$10 to enter (per film).

Registration will then have info sent out re: upload

Final: Week 9 Term 3

Finalist - 10th November – Red Carpet - short listed films

d. **TPRS** – Tuesday 14th June Week 9 – Come and learn or come and try

e. Debb Carr looking for a German teacher T3

f. **Alison Law** – sharing teaching ideas: Gian Franco “trap door” – Aim is to improve pronunciation and fluency. Similar to mastermind... Sentence building – will email to the

AGM was declared closed at 5:15 pm

Branch President's Report for May 2022

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